

Key Information Document

This document provides key information about your relationship with us, including pay, holiday entitlement, and other benefits.

Further information can be found at <https://indeedflex.co.uk/flexer-terms/>

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 4566 5333.

GENERAL INFORMATION

Name of employment business:	Syft Online Limited T/A Indeed Flex
Type of contract you will be engaged under:	Contract for services
How often you will be paid:	Weekly
Payment Processor	Your pay will be processed directly by Syft Online Limited T/A Indeed Flex
Expected or minimum rate of pay:	Minimum rate of £12.21p/h*
Deductions from your pay required by law:	Income Tax, National Insurance
Any other deductions or costs from your pay (to include amounts or how they are calculated):	Pension contribution (dependent on eligibility; this would be 5% of your qualifying earnings, with Indeed Flex contributing 3% with option to opt-out)

Any fees for goods or services:	Zero
Holiday entitlement and pay:	5.6 weeks paid annual leave calculated at a rate of 12.07% of pay for every hour worked
Additional benefits:	Access to Perkbox, discounts in stores such as Denny's workwear

EXAMPLE PAY

Example gross rate of pay:	£457.88 weekly*
Deductions from your wage required by law:	£38.62 Income Tax £17.29 NI
Any other deductions or costs from your wage:	£22.89 employee pension contribution
Any fees for goods or services:	Zero
Example net take-home pay:	£379.08 weekly

(Assuming a 7.5-hour day for 5 days a week)