

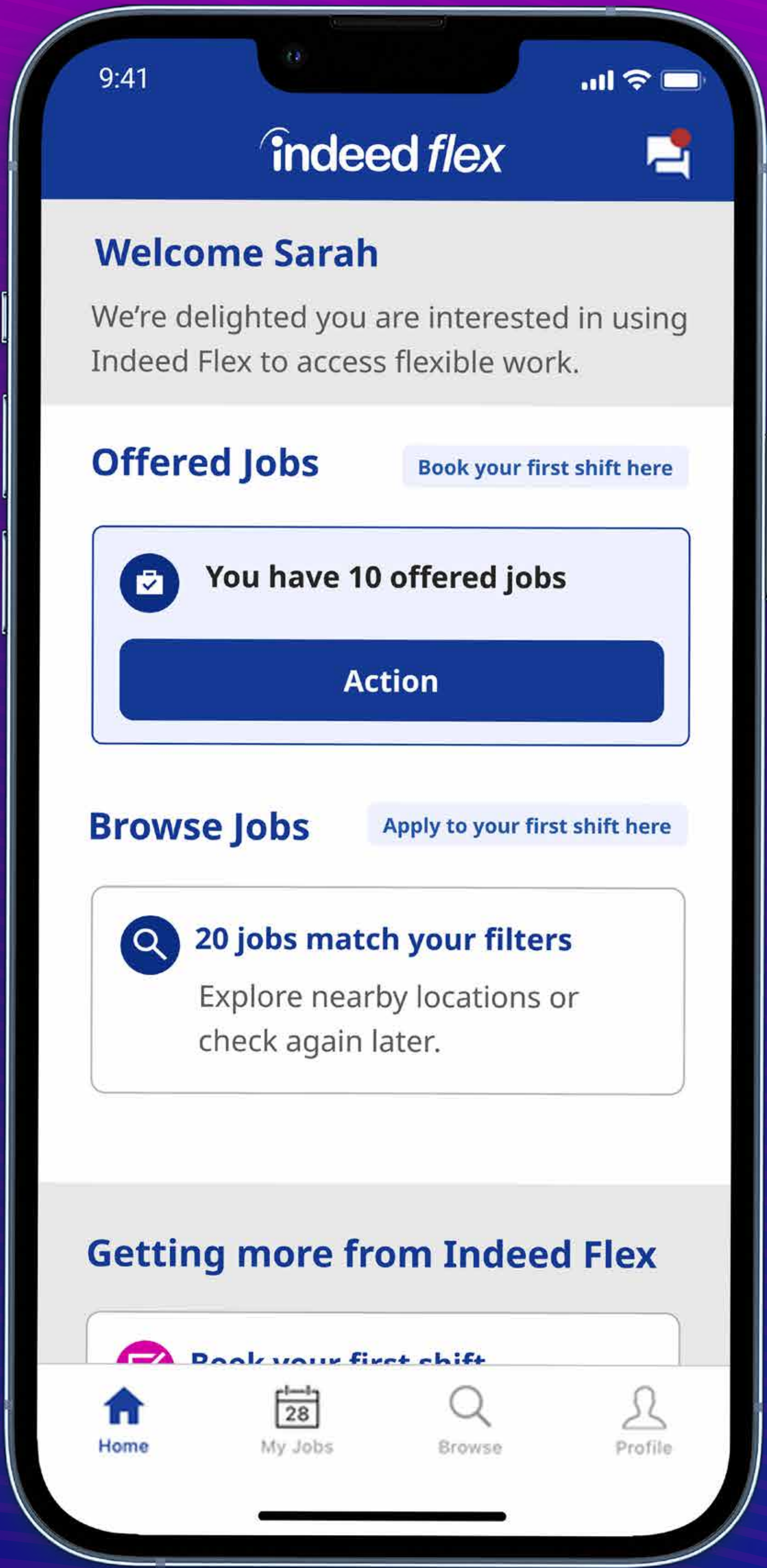
 indeed *flex*

Book your  
Offered shifts





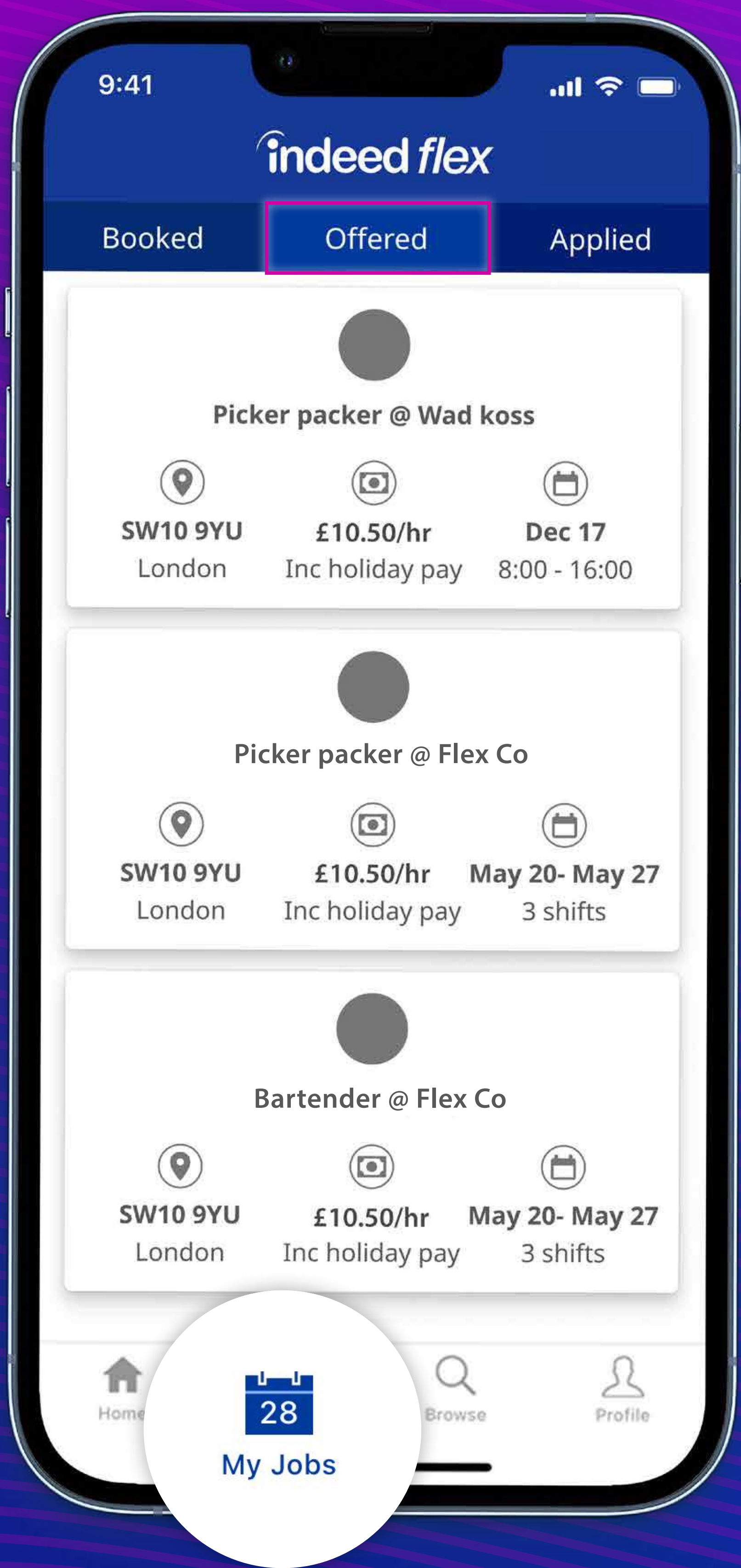
# Open the Indeed Flex app



Swipe down



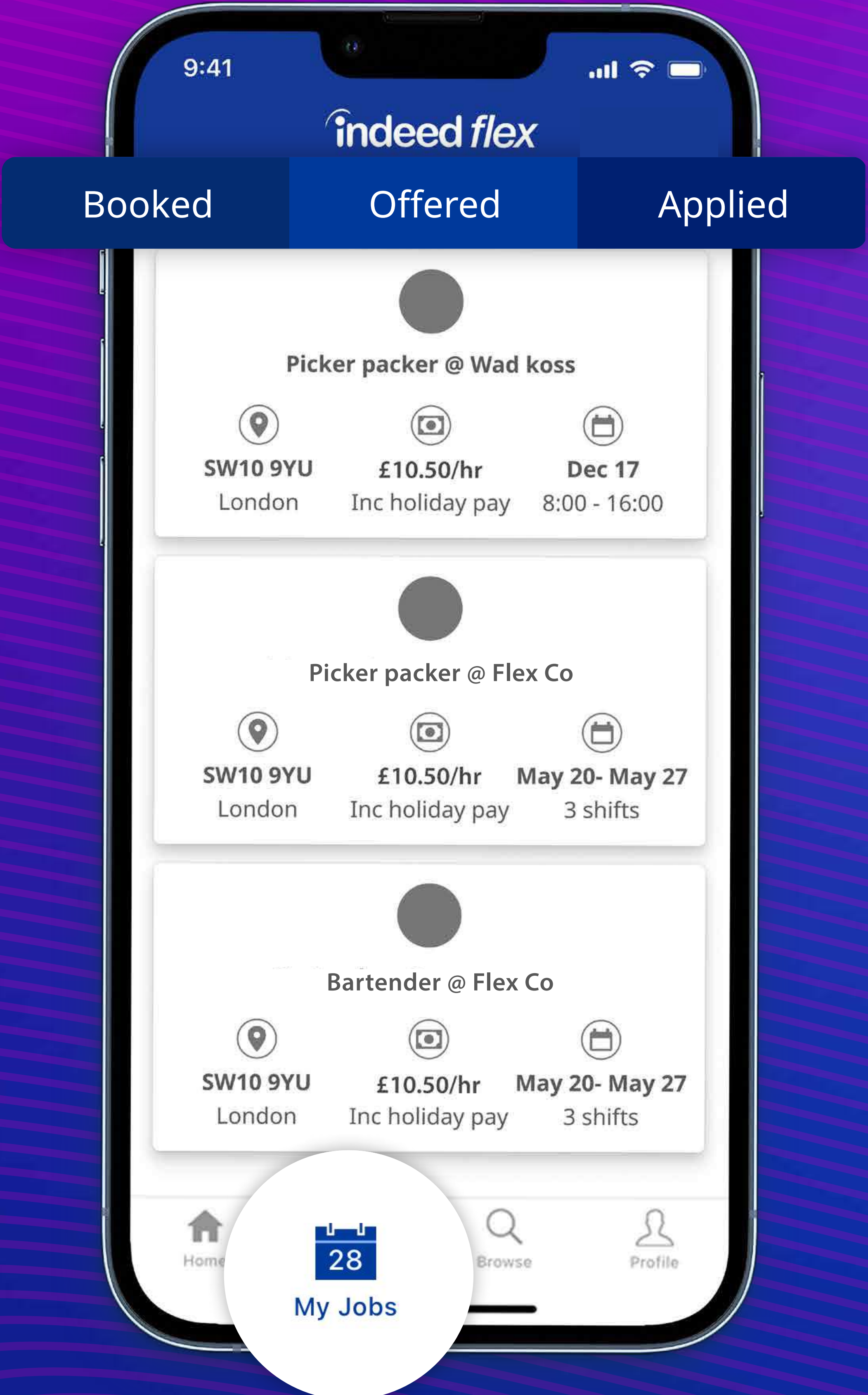
Click My Jobs  
and into the Offered tab



↓ Swipe down



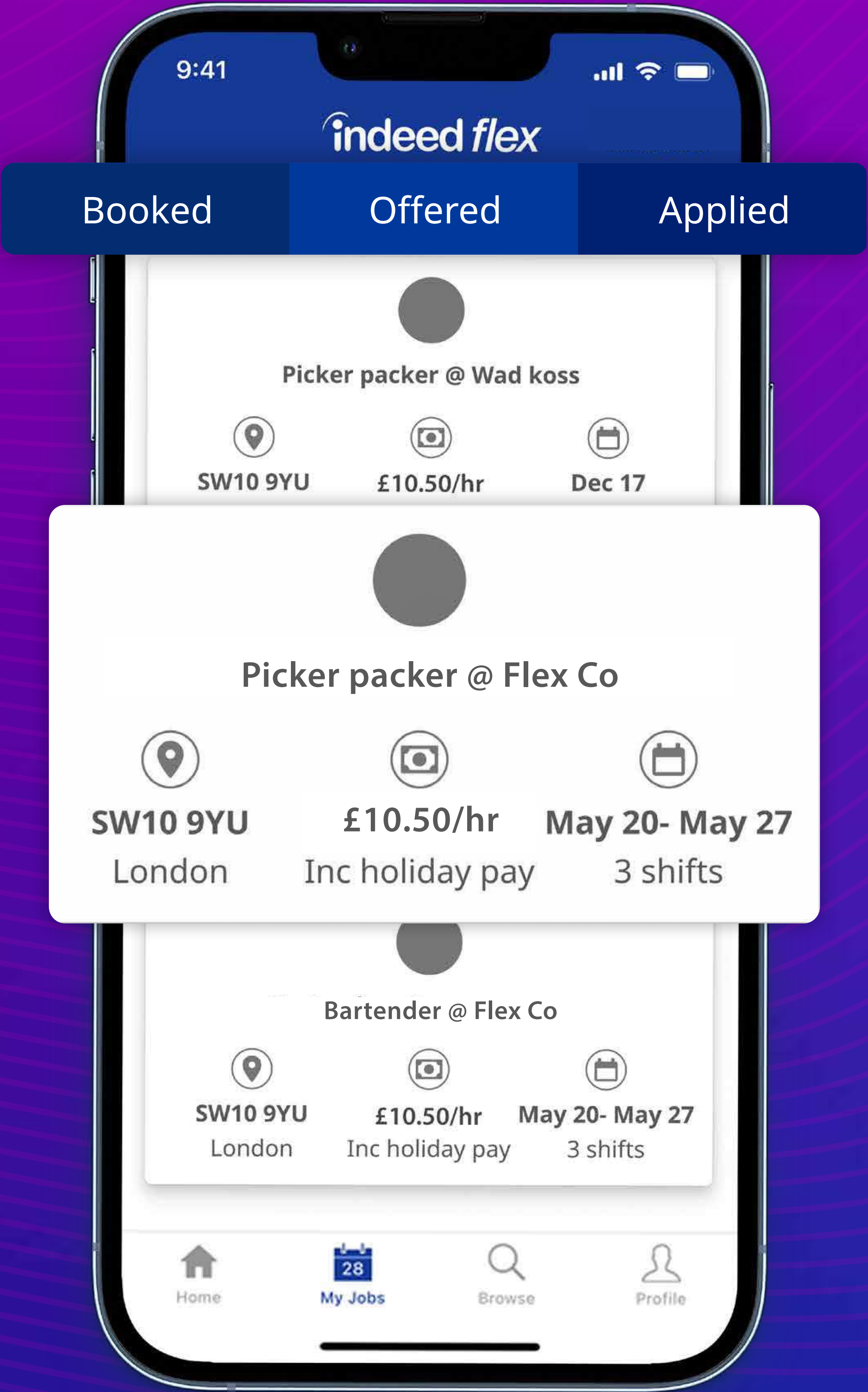
You'll see the jobs which have been offered to you by employers



⬇️ Swipe down

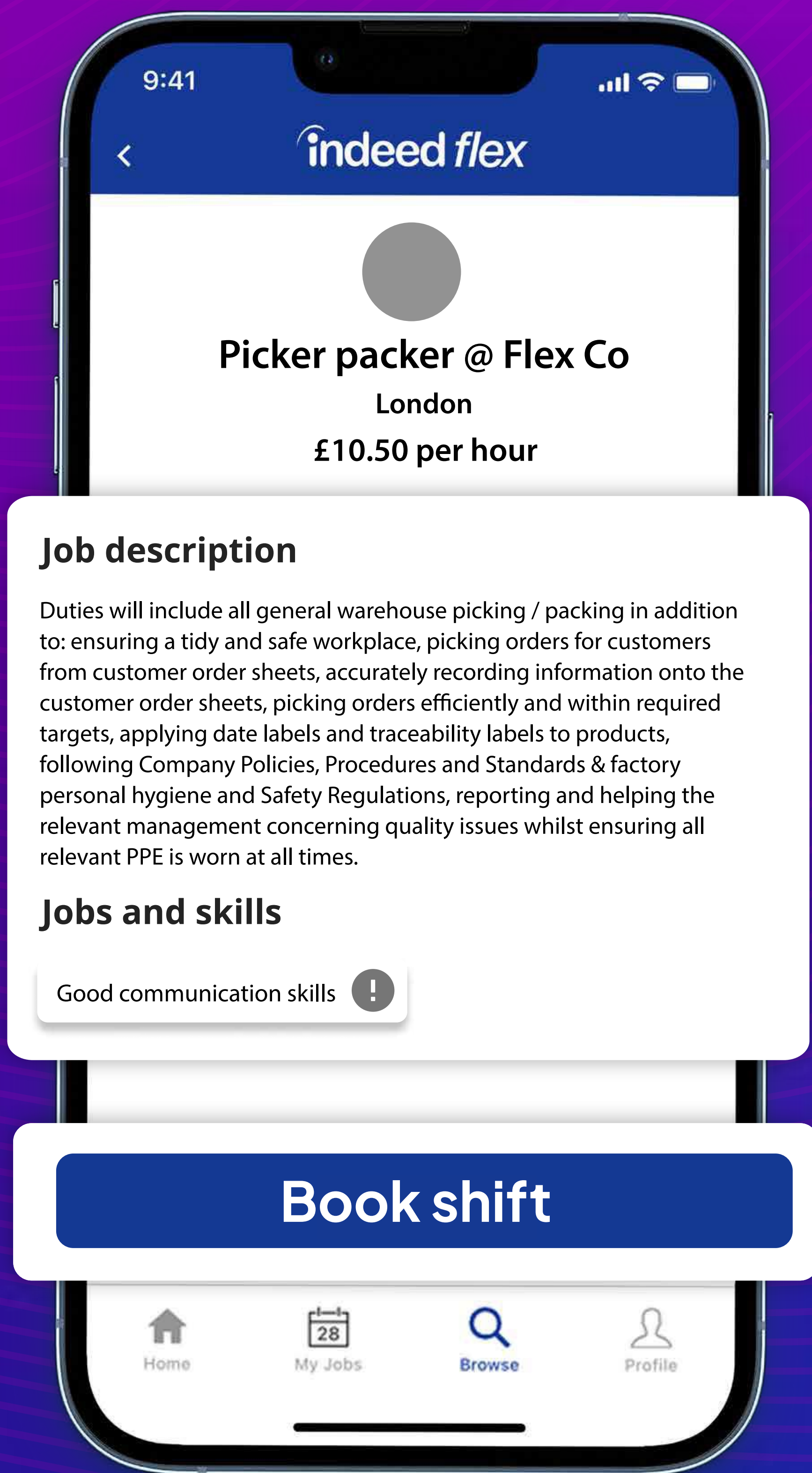


Tap on any of them to  
view the role



↓ Swipe down

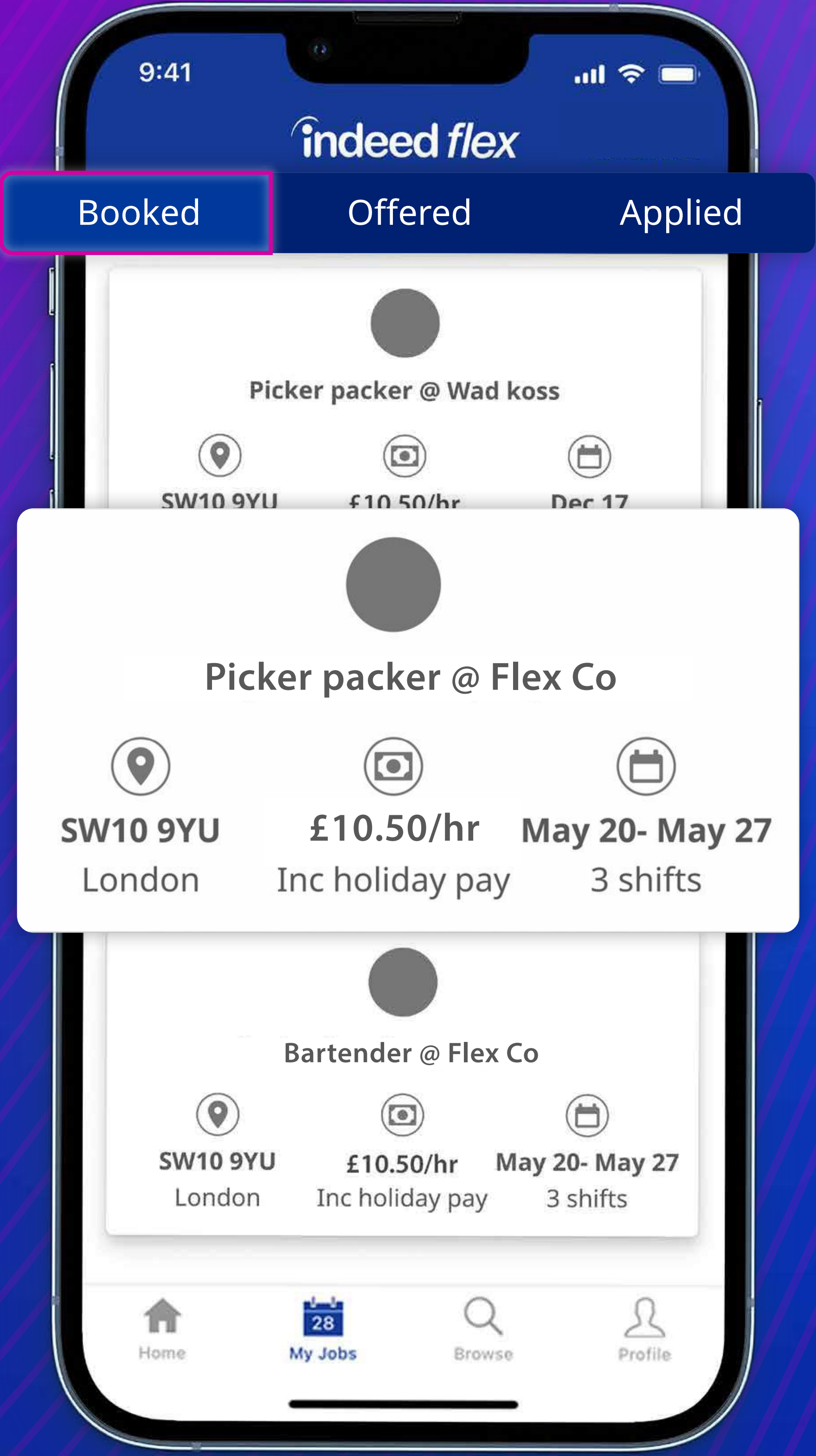
Read the job description and if  
you're happy with it, scroll down  
and tap Book Shift



Swipe down

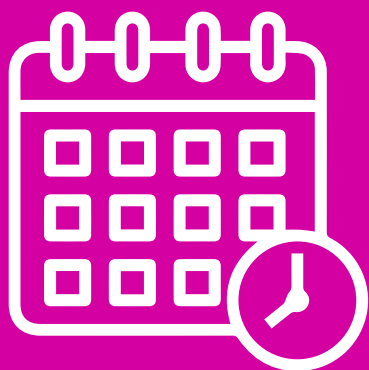


Check the Booked tab,  
in My Jobs – the job you’ve  
just booked should be showing



↓ Swipe down

# Booked, Offered and Applied: What's the difference?



## Booked

Shifts you are booked on to



## Offered

Shifts available to book immediately



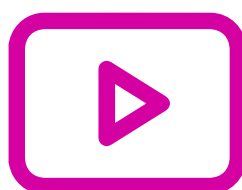
## Applied

Shifts awaiting client approval: if approved they'll move to the Offered tab

Want to learn more about the difference between the Booked, Offered and Applied screens?



[Click here to read our FAQ](#)



[Click here for a video app tutorial](#)