

Key Information Document

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found at <https://indeedflex.co.uk/flexer-terms/>

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000.

GENERAL INFORMATION

Name of employment business:	Syft Online Limited T/A Indeed Flex
Type of contract you will be engaged under:	Contract for services
How often you will be paid:	Weekly
Expected or minimum rate of pay:	Minimum rate of £8.91 p/h* (Based on pay rates set out by law, according to age)
Deductions from your pay required by law:	Income Tax, National Insurance, student loan, (if applicable)
Any other deductions or costs from your pay (to include amounts or how they are calculated):	Employee pension contribution (dependent on eligibility this would be 5% of your

	qualifying earnings, with Indeed Flex making a contribution of 3%.)
Any fees for goods or services:	Zero
Holiday entitlement and pay:	5.6 weeks' paid annual leave calculated at a rate of 12.07% of pay for every hour worked
Additional benefits:	Access to Perkbox, discounts in stores such as Denny's workwear

if you are over 25 years old

EXAMPLE PAY

Example gross rate of pay:	£374.63 weekly*
Deductions from your wage required by law:	£23.60 Income Tax £22.88 NI
Any other deductions or costs from your wage:	£10.19 employee pension contribution
Any fees for goods or services:	Zero

Example net take home pay:

£317.96 weekly

Assuming a 7.5-hour day for 5 days a week